



## **Bynea Cycling Club**

### **Committee Meeting**

**2 March 2020**

**Present:** Darrel Williams (Chair), Trish Butchers, Juliet Davies, , Wayne Evans, Nic Forbes, Mat Green, Nigel Howells, Tim Jones, Mandy Lane, Reuben Morgan, Yeung Ng, Alan Owen, Keith Thomas, Alan Smith (Secretary)

**Guest:** Ed Laverack (Structured Rides)

#### **1. Safeguarding (Diane Hynam)**

Diane informed the committee of several issues relating to safeguarding.

Attended a Time to Listen course learning that the club needs to take additional steps. WhatsApp safeguarding group formed of DH, TB, NG & AS. A second safeguarding officer needed. Safeguarding officer should attend committee meetings with safeguarding an agenda item. List of club members who have DBS checks needed. Consent form needed. Include vulnerable adults in safeguarding. Start and finish points of club rides and the club responsibility is only between start and finish points must be made explicit to youngsters. How will safeguarding responsibilities be publicised to all club members? Safeguarding check list to be made for ride leaders. Under 14s on club rides on the open road must be accompanied by an adult.

The safeguarding policy was discussed at length especially alcohol at social events. The policy will be amended based on the comments made by the committee

#### **Actions:**

Amend draft safeguarding policy.

Write and issue a check list to ride leaders

Publicise safeguarding to all club members



## **1. Apologies for absence**

Anthony Evans

## **2. Minutes of the previous meeting - accuracy and matters arising**

**Club Branding:** NF hoped to get the backdrop banner in time for the club's open 10 TT.

**Benches Martin & Tom:** AO had found a price of £500. Mumbles Pier as destination 2 possible routes. Keep Paul Rees informed.

**Club room:** AO to fit a key safe. Need a system to share key safe code.

WE proposed and JD seconded that the minutes be accepted

## **3. Coordinator's Reports**

Held over to next meeting

## **4. 2020 Plans**

Held over to next meeting

## **AoB**

None

## **Date of next meeting**

6 April 2020